VHC Web Site

Basic Design and Maintenance Guidelines

<http://scovhiking.wix.com/vistosohikingclub>

The Wix web site design platform is used. This is located at <https://www.wix.com>

The VHC web site is free with the Wix name in the address and with some small Wix ads on the pages. Also, the free web site has limited storage space.

Wix does offer to use one’s own domain name without the Wix name and ads, at a monthly charge. This includes significantly more storage space.

Documents and photos for the web site should be stored on the webmaster’s computer in files and folders which are easily accessible. One way to organize these is to have a master folder for “VHC Web Site Contents” and sub-folders for each of the headings in the Menu. Shortcuts to these sub-folders placed on the desktop are helpful.

Updates for these documents and photos are made within these folders before loading onto the web site. If the original document is in Word format, it is to be also saved in a pdf format. Documents are loaded in pdf format, not Word, with some exceptions.

Some of the web site contents are entered directly on the web site pages. This is a different procedure from loading docs and photos from one’s computer.

The detailed procedures for the above tasks are listed in other documents.

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