Hikers Handbook

Reprinting Instructions

Special Information:

The documents in pdf format (only) are to be used for reprinting the handbook.

The documents in MS Word format are to be used only for making changes. They should then be saved in pdf format and the pdf’s loaded onto the web site.

For Reprints:

Provide the Printer with a copy of the handbook with verbal instructions to print exactly as the sample. In particular: the same cover and inside page materials; print in color on the cover; print black/white on inside; assemble per sample; two staples on crease (not to go beyond the crease).

PDF’s File for Printer:

1. Create printer folder in computer files.

2) Click on buttons to open pdf's.

3) Save pdf's in folder.

4) Rename pdf's per above buttons.

5) Make flash drive with pdf's for Printer.

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